



Asbury Theological Seminary Syllabus

**DM(PLE) 916A: Seminar Two: Communicating To and For the Church - One
2.00 Credit Hours**

Kentucky Campus/Hybrid

2023 Fall Session/Sep 5, 2023 - Dec 15, 2023

On Site Meeting Dates:

Mon: Sep 11 from 08:30 AM to 05:00 PM

Tue: Sep 12 from 08:30 AM to 05:00 PM

Wed: Sep 13 from 08:30 AM to 12:00 PM

Beeson Center Room # 157

PROFESSOR INFORMATION

Name: Dr. Jeffrey Frymire

Title: Associate Professor of Preaching

Email: jeffrey.frymire@asburyseminary.edu

Office Location: Home Office

Office Hours: By Appointment using Zoom

Office Phone: Cell phone 559-284-5790

COURSE DESCRIPTION

"Communicating To and For the Church" focuses on the pastoral task of speaking to and for the church the narrative of Scripture that determines its existence and makes it possible to fulfill its vocation as God's people in the world. The course assumes that pastoral ministry is intrinsically prophetic, in that the means that are peculiar to the church's ministry serve to remind the

community of the canonical witness that makes the vocation of the whole community prophetic. Exploring the prophetic witness of pastoral ministry will include identifying the particular kind of imagination and judgment necessary for the faithful preaching of the Word as a means of grace by which the Spirit builds up the church to be a holy people in the world. This course is designed for pastors and will be conducted as an extended conversation that encourages credibility and courage in reading and speaking the Word of God for the purpose of forming faithful communities that bear witness to the Kingdom revealed in the calling of Israel and the life, death, and resurrection of Jesus Christ. Preaching will be defined as an act of worship offered to the Triune God who by the power of the Spirit continues to speak and enact his gracious promises in Christ through the witness of the Prophets and Apostles.

PROGRAM LEARNING OUTCOMES

By the time students complete Asbury's D.Min. program, they will be able to:

PLO 1:

Practice Christian dispositions and habits in community for faithful living.

- D.Min. cohorts are immersed in community-based formation around the priorities of scripture, tradition, reason, and experience.

PLO 2:

Integrate leadership vision, ethic, and practice contextualized to their ministry setting.

- By methodically analyzing a specific ministry issue, D.Min. students contribute to the understanding of the practice of ministry.

PLO 3:

Reflect biblically, theologically, and culturally as a lifelong learner and leader in ministry.

- Students deepen their capacities for biblical, theological, and cultural exegesis as foundations for 21st century ministry around the world.

REQUIRED STUDENT LEARNING OUTCOMES

By the end of DM(PL)916A, students will have a *beginning to developing* ability to:

1. Demonstrate the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21st century. (PLO #1)
2. Demonstrate the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities. (PLO #2)
3. Demonstrate the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit. (PLO #3)

ADDITIONAL STUDENT LEARNING OUTCOMES

N/A

COURSE INTRODUCTION



Welcome to Communicating To and For the Church! The information below provides an introduction to your faculty.

Jeffrey W. Frymire, Ph.D. Jeffrey W. Frymire, Ph.D. Dr. Frymire spent the first 30+ years of his vocational calling in pastoral ministry in the Church of God, Anderson. He pastored congregations in Pennsylvania, Florida, Indiana, and California. He is a graduate of Anderson University with a major in Biblical Studies. He has an M.A. Rel. and a M.Div. from Anderson School of Theology. He received his PhD in Practical Theology with an emphasis in Homiletics from Fuller Theological Seminary in 2010. After graduating, he spent two years teaching Preaching and Speech Communication at Princeton Theological Seminary. Since August of 2012 he has been the Associate Professor of Homiletics at Asbury Theological Seminary Orlando and was appointed Dean of the Chapel in the summer of 2013. He is married to Rev. Joan Frymire and has three sons; Doug, Jonathan, and Joel. All three of his children are serving in full-time pastoral ministry. He is the author of the book, *Preaching the Story: How to Communicate God's Word Through Narrative Sermons*. His most recent book, *Preaching from Inside the Story: A Journey into Narrative* is available from Cascade Publishing as part of the Lloyd Ogilvie Preaching Series.

REQUIRED TEXTBOOKS

Note: You are not being asked to agree with the authors either about their theology or the issues they identify for prophetic preaching. These authors have much to say about the nature of prophetic preaching and the way in which it needs to be approached. Do not assume that their examples are being affirmed or suggested for your preaching – only their methods are being applied.

Second Assignments Texts

Brueggemann, Walter. *The Practice of Prophetic Imagination: Preaching an Emancipating Word*. Fortress Press, 2012. (192 pages)

\$24.49 Hardcover, ISBN: 978-0800698973
\$17.49 Kindle, ASIN: B00APJRMVQ

Johnson, Luke Timothy. *Prophetic Jesus, Prophetic Church: The Challenge of Luke - Acts to Contemporary Christians*. Wm B. Eerdmans Publishing, 2011. (198 pages)

\$21.98 Hardcover, ISBN: 978-0802803900
\$9.99 Kindle, ASIN: B0064MTO6E

Tisdale, Tubbs Leonora. *Prophetic Preaching: A Pastoral Approach*. Westminster John Knox Press, 2011. (155 pages)

\$18.69 Paperback, ISBN: 978-0664233327
\$9.99 Kindle, ASIN: B004T4WC5Y

Third Assignment Texts

Alcántara, Jared E. *Crossover Preaching: Intercultural-Improvisational Homiletics in Conversation with Gardner C. Taylor*. Strategic Initiatives in Evangelical Theology. IVP Academic, 2015. (352 pages)

\$13.29 Hardcover, ISBN: 978-0830841646
\$12.63 Kindle, ASIN: B089VC1J37

Storey, Peter John. *With God in the Crucible: Preaching Costly Discipleship*. Abingdon Press, 2010. (176 pages)

\$13.29 Hardcover, ISBN: 978-0830841646
\$12.63 Kindle, ASIN: B089VC1J37

Wogaman, J. Phillip. *Speaking the Truth in Love: Prophetic Preaching to a Broken World*. Westminster John Knox Press: 1998. (224 pages)

\$30.00 Hardcover, ISBN: 978-0664257743
Not available on Kindle.

Fourth Assignment Texts

Frymire, Jeffrey and Clayton J. Schmit. *Preaching from Inside the Story: A Fresh Journey into Narrative*. Lloyd John Ogilvie Institute of Preaching Series. Wipf and Stock Publishers, 2022. (214 pages)

\$28.00 Paperback, ISBN: 9781666726831
\$9.99 Kindle, ASIN: B0B3TWYJTK

Guthrie, Steven R. *Creator Spirit: The Holy Spirit and the Art of Becoming Human*. Baker Academic, 2011. (240 pages)

\$25.49 Paperback, ISBN: 9780801029219

\$24.22 Kindle, ASIN: B004XM3W4M

Matsen Neal, Jerusha. *The Overshadowed Preacher: Mary, the Spirit, and the Labor of Proclamation*. Wm. B. Eerdmans Publishing, 2020. (267 pages)

\$30.13 Hardcover, ISBN: 9780802876539

\$28.62 Kindle, ASIN: B089LYQ6DW

Total pages: 2,018

REQUIRED RESOURCES

SUMMARY OF ASSIGNMENTS: Over the course of the months that this D.Min. course lasts, you will be required to do the following assignments:

- **Reading** – Every D. Min class has a minimum of reading that is required for the course. The required textbooks meet that requirement.
 - **PLEASE NOTE:** A great deal of the written material on Prophetic Preaching has been authored by quite liberal authors, including some of your textbook authors. At this level of education, you should be able to read materials from such points of view without subscribing to their liberal theological views. The materials in your textbooks are there, in part, to help you ascertain the structure and methodology for Prophetic Preaching and related subjects, not for the examples that are applied.
 - You are neither required to accept nor defend some of the examples given. You are expected, however, to discern the structures and methodologies used by these authors about the organization of a Prophetic sermon.
- **Reading Assignments Calendar** - Each of the textbooks must be read before you start writing a particular sermon series. The reading assignments have been divided into three sections:
 - Three in September;
 - Three in October;
 - Three in November.
 - However, you should be reading these textbooks as early as possible in preparation for the September seminar. You may also want to consider any of the secondary textbooks (not required) that you may want to read or choose.
- **Reading Integration** - While *no* book reviews will be required, students are expected to be able to discuss each of the books at the seminar in September and to do so from an

integration standpoint. The goal of the reading assignments is to develop a deeper understanding of the whole area of Prophetic Preaching from the perspective of the O.T., the N.T., preaching in a cross-cultural or cross-racial environment, and using a narrative approach to sermons.

RECOMMENDED TEXTBOOKS

N/A

RECOMMENDED RESOURCES

Secondary Texts for Assignment #2 (not required)

Brueggemann, Walter. *Finally Comes the Poet: Daring Speech for Proclamation*. Minneapolis: Fortress Press, 1989. ISBN: 978-0800623944

Clader, Linda L. *Voicing the Vision: Imagination and Prophetic Preaching*. Harrisburg, Pa.: orehouse Pub., 2003. ISBN: 978-0819219329

Hancock, Angela Dienhart. *Karl Barth's Emergency Homiletic, 1932-1933: A Summons to Prophetic Witness at the Dawn of the Third Reich*. Grand Rapids, Mich.: Wm. B. Eerdmans, 2013. ISBN: 978-0802867346

Secondary Texts for Assignment #3 (not required)

Neiman, James R. *Preaching from Every Pew: Cross Cultural Strategies*. Minneapolis: Augsburg Fortress Publishers, 2001. ISBN: 9780800632434

Powery, Luke A. *Spirit Speech* Nashville: Abingdon, 2009. ISBN: 978-0687659746

Thomas, Frank. *How to Preach a Dangerous Sermon*. Nashville: Abingdon Press, 2018. ISBN: 978-1501856839

Secondary Texts for Assignment #4 (not required)

Achtemeier, Elizabeth. *Creative Preaching: Finding the Words*. Nashville, TN. Abingdon, 1980: Zondervan, 2013. ISBN: 978-0687098316

Bashaw, Jennifer Garcia. *Scapegoats: The Gospel through the Eyes of Victims*. Minneapolis: Fortress Press, 2022. ISBN: 978-1506469379

McKenzie, Alyce M. *Novel Preaching: Tips from Top Writers on Crafting Creative Sermons*. 1st ed. Louisville, Ky.: Westminster John Knox Press, 2010. ISBN: 978-0664233228

ASSIGNMENTS AND RUBRICS OR EVALUATION CRITERIA

To successfully complete this class, students must satisfactorily complete and submit all assignments on time and actively participate and contribute to the learning community.

1. Seminar Involvement/Class Participation (25 points)

Due Date: September 5 – December 15, 2023

Points/Percentage: 25

Learning Outcome: 2

Discussion participation in class; interaction with small group discussions; grasp of the reading materials/textbooks.

2. Prophetic Preaching Series: Luke/Acts (25 points)

Due Date: September 30, 2023

Points/Percentage: 25

Learning Outcome: 1, 2

Using Brueggemann, Johnson, and Tisdale as guides, create a four-week Prophetic Preaching Series concentrating on prophetic topics/texts in the book of Luke/Acts.

You do not have to create the sermons, but you do have to provide the following information for each sermon in the series:

- Title for the series
- An overall theme of the series and why you have chosen that theme (one or two paragraphs)
- Information on each proposed sermon:
 - Title of each sermon. Each title should relate to the overall title of the series. If you need to explain the title, do so in a single paragraph.
 - Text that will be preached. Each sermon must have a text that will form the basis of the preaching event. You have your choice of any text in Luke or Acts. Please give a short paragraph about why you chose this particular text for the sermon/series.
 - Prophetic nature of the sermon. Give a brief overview of the prophetic nature/theme/idea of each sermon (i.e. prostitution, human trafficking, economic inequities, etc.) and what general direction you anticipate your sermon taking.
- Please give a short paragraph about why you chose this particular text for the sermon/series.
- Please include in your explanation of each sermon/sermon series how each of the assigned materials should be reflected in your assignment somewhere. All three books should be referenced in some way in the series.

Book notes:

- ❖ Bruggemann: Concentrates on the O.T.
- ❖ Johnson: Concentrates on the N.T., especially for Luke/Acts.
- ❖ Tisdale: Fundamental as to the nature and approach to the subject of the role of prophetic preaching.

3. **Prophetic Preaching Series: Cross-Cultural Prophetic Preaching (25 points)**

Due Date: October 31, 2023

Points/Percentage: 25

Learning Outcome: 1, 2

Using Alcantara, Storey, and Wogaman as guides, create a four-week Prophetic Preaching Series concentrating on Cross-Cultural Prophetic Preaching. This is a series built around the theme of the Prophetic preaching in a cross-cultural, cross-ethnic, or cross-racial setting. As such, two of your sermons should be from the O.T. and two should be from new texts in either Luke or Acts. Create a series based on the prophetic role in preaching across cultures, ethnicities, or across racial lines and develop the sermons. The choice of biblical texts and books are up to you – however, remember, two from each Testament.

You do not have to create the sermons, but you do have to provide the following information for each sermon in the series:

- Title for the series
- An overall theme of the series and why you have chosen that theme (one or two paragraphs)
- Information on each proposed sermon
 - Title of each sermon. Each title should relate to the overall title of the series. If you need to explain the title, do so in a single paragraph.
 - Text that will be preached. Each sermon must have a text that will form the basis of the preaching event. You have your choice of any text that deals with prophetic issues in the O.T. and in new texts out of Luke/Acts. Please give a short paragraph about why you chose this particular text for the sermon/series.
 - Prophetic nature of the sermon. Give a brief overview of the prophetic nature/theme/idea of each sermon (i.e. prostitution, human trafficking, economic inequities, etc.) and what general direction you anticipate your sermon taking.
- Please give a short paragraph about why you chose this particular text for the sermon/series.
- Please include in your explanation of each sermon/sermon series how each of the assigned materials should be reflected in your assignment somewhere. All three books should be referenced in some way in the series.

Book notes:

- ❖ Alcantara: While Alcantara's work concentrates on the Black-White dichotomy, the principles can be applied to any cross-cultural situation.
- ❖ Storey: His lessons about what happened in South Africa during apartheid are insightful and great expressions of the prophetic.
- ❖ Wogaman: He defines it and speaks to its theological, pastoral, and liturgical expressions. It should add to your understanding and practice of prophetic preaching.

4. **Prophetic Preaching Series: Creativity/Holy Spirit in Prophetic Preaching (25 points)**

Due Date: November 30, 2023
 Points/Percentage: 25
 Learning Outcome: 1, 2

Using Frymire, Guthrie, and Neal as guides, create a four-week Creativity/Holy Spirit in Prophetic Preaching series concentrating on narrative sermon texts that reveal issues regarding the Holy Spirit and/or Creativity that you can find in the O.T. Prophets or in Luke/Acts. Find four prophetic *narrative* texts and apply the principles of both prophetic preaching and narrative approach to the series you create. These should be new texts differing from any other assignment.

You do not have to create the sermons, but you do have to provide the following information for each sermon in the series:

- Title for the series
- An overall theme of the series and why you have chosen that theme (You may need more than one or two paragraphs for this explanation. However, please limit this to a reasonable size).
- Information on each proposed sermon:
 - Title of each sermon. Each title should relate to the overall title of the series. If you need to explain the title, do so in a single paragraph.
 - Text that will be preached.
 - Each sermon must have a text that will form the basis of the preaching event. You have your choice of any text in from the Old Testament prophets or Luke/Acts However, you must create four sermons that utilize narrative texts.
- Please give a short paragraph about why you chose this particular text for the sermon/series.
- Please include in your explanation of each sermon/sermon series how each of the assigned materials should be reflected in your assignment somewhere. All three books should be referenced in some way in the series.

Book notes:

- ❖ Frymire: His narrative approach will form the basis of a narrative sermon form that will be used as part of the requirement for the series that is part of this assignment. You will need to understand this narrative approach and apply it to your prophetic series.
- ❖ Guthrie: Foundational in exploring the use of creativity/Holy Spirit in prophetic preaching.
- ❖ Neal: Her lessons drawn from Mary and the issue of the work of the Holy Spirit in “overshadowing” the revelation/preaching event are crucial to your study. Apply this to Prophetic Preaching and you have a new perspective in how to write prophetic sermons.

Assignments				
Assignment Description	SLO	Method of Assessment	Value /Due Date	Evaluator
Assignment #1: Seminar Involvement/Class Participation	#2	Discussion participation in class; interaction with small group discussions; grasp of the reading materials/textbooks	25% Due Date: 9/5-12/15/2023.	Faculty
Assignment #2: Prophetic Preaching Series: Luke/Acts	#1, 3	850 words (2 pages)	25% Due Date: 9/30/2023. Upload to online classroom.	Grader
Assignment #3: Prophetic Preaching Series: Cross-Cultural Prophetic Preaching	#1, 3	850 words (2 pages)	25% Due Date: 10/31/2023. Upload to online classroom.	Grader
Assignment #4: Prophetic Preaching Series: Creativity/Holy Spirit in Prophetic Preaching	#1, 3	850 words (2 pages)	25% Due Date: 11/30/2023. Upload to online classroom.	Grader

N/A

ADDITIONAL ASSIGNMENT GUIDELINES

See next pages.

Student Learning Outcomes	Method of Assessment	Exemplary=4	Accomplished=3	Developing=2	Beginning=1	Evaluator
SLO #1: Demonstrate the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21 st century.	Luke/Acts Cross-Cultural Prophetic Preaching Creativity/Holy Spirit in Prophetic Preaching	<i>Demonstrates, at an exemplary level, the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21st century.</i>	<i>Demonstrates, at an accomplished level, the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21st century.</i>	<i>Demonstrates, at a developing level, the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21st century.</i>	<i>Demonstrates, at a beginning level, the formational capacity to practice prophetic judgment in assessing the life and witness of the Church in the 21st century.</i>	Grader
SLO #2: Demonstrate the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities.	Seminar Involvement/ Class Participation	<i>Demonstrate, at an exemplary level, the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities.</i>	<i>Demonstrate, at an accomplished level, the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities.</i>	<i>Demonstrate, at a developing level, the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities.</i>	<i>Demonstrate, at a beginning level, the formational capacity to prepare sermons in light of the prophetic witness of the whole canon of Scripture that centers in the ministry of Jesus Christ, especially as this practice deepens the witness of congregations and ministry communities.</i>	Faculty

					communities.	
SLO #3: Demonstrate the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit.	Luke/Acts Cross-Cultural Prophetic Preaching Creativity/Holy Spirit in Prophetic Preaching	<i>Demonstrates, at an exemplary level, the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit.</i>	<i>Demonstrates, at an accomplished level, the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit.</i>	<i>Demonstrates, at a developing level, the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit.</i>	<i>Demonstrates, at a beginning level, the missional leadership capacity to preach prophetic sermons that address and call the church to live in faithful obedience to the Word in the power of the Spirit.</i>	Grader

Attendance/Participation: To progress satisfactorily and achieve learning outcomes in this class, students must meet the course requirements. Students are responsible for notifying instructors of the reason for any absences as soon as possible and are accountable for all assignments. Makeup quizzes or exams are generally not permitted unless previously arranged with the instructor. Each faculty member will provide a written attendance policy for each class and also go over that policy on the first day of class for the course. Refer to the ATS Student Handbook for additional information regarding attendance policies and excused absences.

Late Assignments: Any assignment submitted after the due date and time will be reduced two numerical points for every day late. For example, two days late would reduce the grade from a 90 to an 86, unless the student talks to the professor ahead of time and receives permission to turn in the assignment late, based upon a legitimate excuse (such as illness).

Format of Papers: Students must use MLA academic style for completing papers; this is also the required style for your dissertation.

INCOMPLETE WORK POLICY

Incomplete Work: “A grade of ‘I’ denotes that course work has not been completed due to an unavoidable emergency. Delinquency or attending to church work or other employment does not constitute an unavoidable emergency. Without an approved ‘I,’ a letter grade will be recorded based on grades received for completed work and an ‘F’ grade assigned to incomplete work” (ATS 2015-16 Student Handbook, page 67).

Letter	Lowest	Highest
A	94.00%	100.00%
A-	90.00%	93.99%
B+	87.00%	89.99%
B	84.00%	86.99%
B-	80.00%	83.99%
C+	77.00%	79.99%
C	74.00%	76.99%
C-	70.00%	73.99%
D+	67.00%	69.99%
D	64.00%	66.99%
D-	60.00%	63.99%
F	0.00%	59.99%

The unit of credit is a semester hour, which is defined as one hour of classroom work per week for one semester, or its equivalent. The 4.00 point system is used to compute grade point standing. The grading system is:

GRADE	EVALUATION CRITERIA
A	Exceptional work: surpassing outstanding achievement of course objectives
B	Good work: strong, significant achievement of course objectives
C	Acceptable work: basic, essential achievement of course objectives
D	Marginal work: inadequate, minimal achievement of course objectives
F	Unacceptable work: failure to achieve course objectives

GRADING

Assignment	Weight/Point Value
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Seminar Involvement/Class Participation	25
Prophetic Preaching Series: Luke/Acts	25
Prophetic Preaching Series: Cross-Cultural Prophetic Preaching	25
Prophetic Preaching Series: Creativity/Holy Spirit in Prophetic Preaching	25
	Total: 100

CANVAS (LEARNING MANAGEMENT SYSTEM)

Canvas Access

Canvas is the learning management system used for Asbury seminary classes. Log into <http://connect.asburyseminary.edu> and click on the **flashing cube** (upper right corner) to access a link to the Canvas website. Once you have logged in, it is recommended that you bookmark this page for easy access. The courses that you are enrolled in should appear as “course cards” on your Dashboard. You may navigate to your desired course here. If you do not see your course, or there is nothing in your course, please contact your professor.

Online Course Expectations

Online courses offer students an opportunity for substantive interactions with instructors on a predictable and consistent basis. Examples of instructor interaction include:

- Instructor engagement during threaded discussions
- Instructor feedback via a rubric associated with an assignment
- General course announcements posted by the instructor
- Other direct communication with an individual student about course material or student performance within the course

Many instructors are not online on Sundays in order to honor a Sabbath day of rest.

Online course success is based upon a student’s substantive and frequent engagement in online assignments such as threaded discussions, online presentations, or group assignments. The assignment descriptions will outline the frequency and type of interactions that are required of students. Assignment descriptions will be located either in the syllabus or within the Canvas Course. Instructors will provide feedback to students' about students' level of engagement as denoted in the syllabus.

COURSE EVALUATIONS

Course evaluations are a vital part of Asbury Seminary’s efforts to achieve excellence in the classroom. At the end of the semester, you will receive an email with information and directions for completing course evaluations. Your responses are completely anonymous, and your participation is greatly appreciated. If you have questions or encounter problems accessing the

evaluations, contact the Help Desk at helpdesk@asburyseminary.edu or by phone at 859.858.2100 or toll-free at 800.2ASBURY.

TECHNOLOGY REQUIREMENTS & SUPPORT

To take an online or hybrid class, you should be comfortable using e-mail, web browsers, word-processing software and be able to download files and create attachments. You will need the following in order to participate online:

- A computer with a current and up-to-date operating system
- Reliable, high-speed internet
- Word processing software
- A webcam (built-in or external) for video conferences, as needed
- A headset with microphone (preferable)

Contact the Help Desk for technical assistance accessing the online class, using electronic resources, or with other technical issues related to Asbury Seminary coursework.

- Email: helpdesk@asburyseminary.edu
- Phone: 859.858.2100 or 800.2ASBURY (toll free)

LIBRARY RESOURCES

Library resources, research support, and library loan are available via:

- Website: asbury.to/library
- Email: helpdesk@asburyseminary.edu
- Phone: 859.858.2100 or 800.2ASBURY (toll free)

Materials Requests

Use the links on the library website to search the library catalog for available materials. Students on the Kentucky or Florida campuses can use their student ID cards to check out materials in person. Books can be returned or mailed to the library at either the Kentucky or Florida campus.

Students may request books, photocopies, or emailed attachments of journal articles or portions of reference books from the library. Allow 3-10 business days for requests to be filled. Contact the library for costs and instructions on how to make requests, or view the online tutorial at guides.asburyseminary.edu/libraryloan.

Online Resources

- Asbury Scholar – Find library books, ebooks, journal articles, and other media at asbury.to/library.
- Databases – Access links to online resources including the library catalog, online journal databases, encyclopedias, and more at guides.asburyseminary.edu/az.php.

Research Assistance

Students should contact Research Services in the library for research assistance. Help is available for general research questions, including how to find course materials online or navigate library resources. Training for supported Bible software or bibliographic management software is also available. Appointments can be made via:

- Website: asbury.to/library
- Email: helpdesk@asburyseminary.edu
- Phone: 859.858.2100 or 800.2ASBURY (toll free)

The Writing Center

- The goal of the Writing Center is to help students improve their graduate-level writing. Assistance is available both online and on the Kentucky campus to help with various aspects of the writing process, including structure and organization, grammar, punctuation, and citation formatting. Appointments can be made by contacting the library via:
 - Website: asbury.to/writingcenter
 - Email: helpdesk@asburyseminary.edu
 - Phone: 859.858.2100 or 800.2ASBURY (toll free)
- Students can sign up for 30-minute sessions on the library website at asbury.to/library.

POLICIES

Each student is responsible for being familiar with seminary policies. Asbury Seminary reserves the right to change policies when necessary. Below are brief descriptions of a few seminary policies. For more detailed information regarding school policies, please refer to the ATS Student Handbook at asburyseminary.edu/students/student-services/student-handbook/

Disability Accommodations

Asbury Theological Seminary provides reasonable accommodation on an individualized basis for qualified students with disabilities. Students are required to provide documentation of a disability prior to receiving classroom accommodations. Since accommodations may require early planning before or at the start of the term and are generally not provided retroactively, students need to contact an Accommodations Officer as soon as possible. If you are a student with a disability and believe you require reasonable accommodations in this class, you will need to make an appointment with an Accommodations Officer in the Office of the Registrar on the Kentucky campus or in the Enrollment Management Office on the Florida campus. Students attending the Tennessee site should contact the Kentucky Registrar.

Academic Integrity

Academic integrity is expected of every student. Plagiarism, that is, “presenting ... another’s ideas or writings as one’s own,” is considered a serious violation of integrity and is unacceptable.

Detailed information, including the penalty for plagiarizing, is in the Student Handbook. For additional information about plagiarism, go to plagiarism.org.

In this course we may utilize Unicheck, an automated system that compares students' assignments with websites as well as a database of previously submitted student work. After the assignment is processed, instructors receive a report from unicheck.com (through SpeedGrader™) that states if and how another person's work was used in the assignment. For more information, see www.unicheck.com. If you have questions about academic honesty, please contact the library at helpdesk@asburyseminary.edu.

Copyright Information

The copyright law of the United States (title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specific conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

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ZOOM

Courses may use Zoom for synchronous online instruction. These sessions may be recorded by the professor and posted into the Canvas classroom. The recorded sessions will not be downloadable, and will not be used by the professor in future classes unless there is documented permission from all of the students in the recording. Chat rooms in a Zoom call are recorded and discretion should be exercised when using the chat feature, including in private rooms.

Video recordings may be considered educational records under the Family Education Rights & Privacy Act (FERPA) and will be protected as such by the Seminary. Zoom collects only minimal client information and ensures that information is kept secure (<https://zoom.us/docs/doc/FERPA%20Guide.pdf>).

Requests for accessibility accommodations related to Zoom will be dealt with on a case-by-case basis as described above under Disability Accommodations.

APPENDIX

N/A

