

Request for Change of Academic Level or Major



Office of International Affairs

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Students who wish to change degree levels (eg. From a Masters to a Doctorate,) or degree majors at the same level (eg. A Masters of Divinity to a Masters of Arts in Biblical Studies) must obtain a new SEVIS I-20 or DS2019 reflecting the change. The new I-20 or DS2019 must be issued within 15 days of the beginning of the semester in which you start the new level or major. This form is designed to facilitate the communication of certain information required by regulations of the US Citizenship and Immigration Services.

Instructions

1. **Complete the Request for Change of Academic Level or Major Form**
2. **Attach proof of financial support** – Proof of financial support must be provided for the new degree or level. You will need to determine your new budget based upon the **Financial Certification Form** and attach the necessary proof of funding. If your support will come from a source other than personal funds, please request an **ATS Affidavit of Support form** from the Coordinator of International Affairs.
3. **Return completed form(s) to the Manager of International Services**

Student Information - To be completed by Student

FIRST NAME

LAST NAME

ASBURY STUDENT ID NUMBER

Visa Type: F-1 J-1

CURRENT PROGRAM END DATE ON I-20 OR DS-2019 (MM/DD/YY)

CURRENT U.S. ADDRESS

Office of the Registrar - To be completed by Academic Advisor and the Registrar

1. The Student is currently in or finishing the following program of study _____
2. The student is planning on adding/changing to the following academic program:

MAJOR

DEGREE

3. Please indicate the estimated duration to complete the new degree (*this estimate should include any advanced standing credit applied*)

ADVISOR NAME

ADVISOR'S SIGNATURE

DATE

REGISTRAR SIGNATURE

DATE

STUDENT NAME

STUDENT'S SIGNATURE

DATE